

## **INTRODUCTION**

My name is Anita Levesque and I am a resident of Stoney Creek, Ontario. I am married and have a daughter, Melina.

I have my Early Childhood Education, also certified in 2004, Teacher's Aid Diploma, completed two levels of the Family Child Care Training Program and attended various workshops involving children. I have also been employed in two licensed child care centers for 8 years. I have professional memberships with the Association for Early Childhood Educators of Ontario, Home Childcare Association of Ontario, Canadian Child Care Federation and Affiliated Services for Children and Youth.



## **MY PHILOSOPHY**

I believe children should have fun! After all, even the experts agree that children learn the most through play. These carefree years are so short, and soon the children will be exposed to a much more structured form of learning. As a family child care provider, my goal is to provide a safe and happy place for children where they can develop as individuals. My emphasis is placed on fostering the growth of the WHOLE child, building self-esteem and self-confidence in a fun and stimulating environment. Promoting positive essential life skills in a nurturing manner is what Le Petite Day Care is all about. This will happen through:

- INTERACTION/SOCIAL-making friends, playing and sharing
- EDUCATIONAL/CREATIVE-stories, songs, arts and crafts
- IMAGINATIVE/MANIPULATIVE-dress-up, puzzles, blocks
- CHARACTER BUILDING-patience, attentiveness
- PHYSICAL ACTIVITIES-large motor development, sports, games
- COMMUNICATION/BEHAVIOUR-conflict resolution, problem solving
- FREE CHOICE TIME-time to rest, relax and choose
- INDIVIDUAL ATTENTION-low child/provider ratio (TLC)
- LIFE SKILLS-science, cooking, gardening

The reason why I have chosen child care as a profession is because I enjoy working with children; I am exceptional with them and respect them as individuals. It also gives me the opportunity to stay home with my own child, contribute to the family income and the fulfillment of owning my own business.

As a professional, my priority with your children is to offer "quality" child care, so you as parents, will feel comfortable and secure by making your decision and with having your child (ren) in my care.

## **HOURS OF OPERATION**

Le Petite Day Care is open from 7:00am to 6:00pm, Monday to Friday. I offer full time (5 days a week), part time (2, 3 or 4 days a week) and half day care—7:00am to 11:00am and 2:00pm to 6:00pm.



## COMMUNICATION

Communication is very important to me. When I accept a new family into my home I like to be sure that we can share openly any concerns or questions that may arise. I feel that we are a team raising your child. If we can work together than your child can feel secure in knowing they have two families who love them very much. It is important that there is a similar childcare philosophy between us.

I welcome questions, feedback or discussions of any kind that affect a positive outcome for the child. Sensitive issues will be discussed outside of regular hours either by letter, phone or a scheduled meeting. You may call me between 7:00am to 9:00pm.

Parents of infants and toddlers will receive a daily note. Some typical things that you may find on this note would be feedings/meals, diaper changes, naps/quiet times and things to remember or bring. All parents should also check our board for important information.



## PRE-ENROLLMENT VISITS

I believe that children, providers and parents do best when everyone participates in “get-to-know-you” sessions prior to the first day of care. This helps children get used to the provider and allows parents plenty of time to ask questions of the provider. It also helps everyone feel more comfortable with the situation. This benefits the child by allowing us to approach the first day of care with ease which helps reduce the stress for everyone.

Children benefit from a stable, long-term care environment. My hope is that these visits will help the number of misunderstandings that can inevitably arise, so that we can develop a good working relationship and avoid the need for unnecessary termination of care.

I will work with you to schedule as many pre-enrolled visits as possible without cost to you. These visits should only last about an hour or so, depending upon the number of questions you have. I would prefer the first visit be without the children present to limit distractions. After that though, I would prefer to gradually increase my interactions with your child, taking cues from his or her comfort level. If you would like, one or more of the visits can be scheduled during my regular day care hours (check with me to determine the best time to visits due to naps and special activities). **Even if your child is an infant, it is a good idea to visit** because you get to see how I interact with your child and the other children in my care. During one of these visits, it is a good idea to bring in any items you wish to leave here. See supplies.

## ENROLLMENT

There are several forms I must have completed and in my possession before I can assume the responsibility of caring for your child. The forms are as follows:

- Acknowledgement of Policies Form
- Administration of Medication Form
- Child's Health Information Form-Immunization
- Children's Biography
- Enrolment Contract
- Emergency Information Form
- Parental Consent for Emergency Care & Transportation Form
- Permission for Field Trip Form
- General Permission
- Non-Prescription Medication Record Form

Any change in all addresses and phone numbers will be given to the provider as soon as possible. If you choose to place your child in my care, I will reserve the slot for you as soon as, not before, all completed paperwork are returned to me along with the registration fee and the full first 2 weeks tuition. This acts as a commitment to me on your part; until that time I will continue to interview for other clients. If paperwork (including signed contract), registration fee and tuition are returned to me, I will hold your slot for up to 4 weeks (the first 2 weeks have been paid and the remaining two weeks will be at half the normal fees and payable in accordance with your payment agreement). After the 4<sup>th</sup> week has passed, fees will adjust to the regular rate and will continue to be due in accordance with your payment agreement. These fees are non-refundable, even if other child care arrangements are made. Late payment policies will apply to fees not received as described below.



### **REGISTRATION**

A registration fee is due at signing of the contract. This fee will go towards the necessary materials for enrollment of your child. Items will be purchased and accessible to the child on the first day of care. The fee is \$30 per child and is NON-REFUNDABLE at any time.



### **SECURITY DEPOSIT**

Before your child is enrolled into child care, you must pay a two-week security deposit. The deposit protects from NSF checks and unexpected family departures from child care. This deposit will be credited towards your last two weeks of child care when you decide to leave Le Petite Day Care. I say credited because your rates may be higher when you leave Le Petite Day Care than when you initially enrolled so you may still owe an undetermined amount when you leave my services. Deposits are equal to your normal weekly fee. In the event your child does not start care by the agreed upon date, your position will be forfeited and your deposit to hold the position will become non-refundable. For all slots held longer than two weeks in advance, you will pay half the regular weekly fees for each week your child is not yet in attendance. All fee rules apply. This is in addition to your two-week security deposit. These monies are non-refundable should you withdraw your child before our agreed upon starting date.



### **RATES AND FEES**

Full Time \$175.00/week

Part Time \$35.00/day

Half Day \$10.00/hour

## **PAYMENT PROCEDURES**

Your specific rate will be outlined in your contract and rate agreement form. Payment is payable each Monday, at arrival, for the week in advance. If extra hours are required throughout the week, the extra days will be paid on that Friday of the same week. Cash would be preferred, however cheques will be accepted. If a cheque is returned NSF, you be required to pay a fee of \$40. After that, I will only accept cash. There are a limited number of spaces available and a space has been reserved for your child that cannot be filled on a short-term basis. Therefore, weekly payments are not based on child's attendance. No refunds are given for late arrivals/early departures or absence due to illness. The day care will be closed for all statutory holidays, and you will not be charged for these days.



## **LATE PAYMENT FEE**

You are required to pay \$10 per day that a payment is not received—including Saturday and Sunday.



## **LATE/EARLY FEES**

You are required to pay \$5 per 15 minutes unless prior arrangements have been made. It will be \$5/hour with prior approval. If the child is brought more than 15 minutes early or picked up more than 15 minutes late from the contracted or arranged time, the late/early fees will be assessed as described.



## **PROVIDER'S VACATION, HOLIDAYS AND ABSENCES**

Each year the day care will be closed for Christmas holiday. These holidays will start the 21<sup>st</sup> at closing and finish the day following New Year's Day. The day care will also be closed for:

- Good Friday
- Canada Day
- Civic Holiday
- Labour Day
- Thanksgiving

In the event that a holiday falls on Saturday I will be closed the Friday before and if the holiday falls on Sunday I will be closed on the Monday after. I will also take 5 personal/sick days paid per year, of course sick days cannot be scheduled but I will try to give you as much notice as possible. A personal day may be taken for a workshop or an important event that will be scheduled with a two-week notice. Each year I may take up to 2 week's vacation time. Only one of the weeks will be a paid week off and will be taken as one full week. The remaining week will be unpaid. I will give you no less than 3 week's advance notice of all vacation dates. Should I be unable to provide service for a period of time, due to illness, medical

appointments, professional attendance, etc. it is the parent's responsibility to arrange for alternate care. I will attempt to provide as much notice as possible, but emergencies may result in short-notice to parents. I suggest that parents make back-up arrangements prior to needing back-up, and that parents keep their back-up arrangements current.



### **CHILDREN'S VACATION AND ABSENCES**

You are allowed a one-week (5 consecutive days) vacation per year and 5 sick days for which the child's spot will be held. Once this time has been used up, you will be required to pay regular rates. The fee is due whether the child attends or not (with exception of the one week vacation and 5 sick days given).



### **WEATHER**

If we are under severe or threatening weather conditions, we are closed. Typically if the schools are closed then we are closed as well.



### **TRIAL PERIOD**

All new children will be cared for on a one-week (7 calendar days) trial period beginning on your child's first actual day of care. During that time the parent or provider may terminate the child care agreement with 24 hours notice. No pre-paid fees will be credited upon cancellation during the trial period. After the trial period, a two weeks written notice is required by either party to terminate the agreement. Your security deposit is not refundable if services are cancelled during your trial period.

### **TERMINATION**

One month written notice (on or before the first of the month or the following month) is required by the parent to me. Fees will still be due if the parent withdraws the child before notice is given, or at any given time during the notice. One month may be paid in lieu of one month notice. Termination notice will not be accepted while I am on vacation.

I will provide the parents with one month written notice if I am no longer able to care for your child. You are still responsible for paying the monthly fee during this notice regardless, whether your child attends or not.

I can terminate our child care arrangements immediately for any of the following reasons (but not solely limited to):

- failure to comply with the policies and contract
- destructive or hurtful behaviour of child that persists even with parent cooperation in stopping the behaviour
- non-payment for child care fees or late and/or recurring late payment of fees
- failure to show up for 5 days without any communication
- if parents knowingly bring their child ill
- failure to complete required forms

- inability to meet the child's needs without additional staff
- disrespect towards provider or provider's family
- three late pick-ups in a 60 day period



### **ARRIVAL AND DEPARTURE**

Children depend on regular routines for security. Please establish and keep regular drop off and pick up times, preferably the contracted hours. If there is an occasional change, please let me know. If your child is to be late for any reason, please let me know by 8:00am. Your child must exit my home with you. Please do not allow your child to play near the vehicles at any time. I assume responsibility for you child only while they are on my property. Please be in control of your child during drop off and pick up times. This is a time of testing when two different authority figures are present (parent and caregiver) and this situation will be tested at one time or another to see if the rules still apply. I will remind your child if inappropriate behaviours are being displayed during these times. Please say "good-bye" to your child in the morning. It is normal for your child to cry on arrival, especially within the first few weeks. Please make your good-bye brief and tell your child exactly when you will be returning. The crying usually stops within seconds of your departure. You are welcome to listen outside the door.



### **PICK-UP BY SOMEONE OTHER THAN THE CHILD'S PARENT OR LEGAL GUARDIAN**

I will not under any circumstances release your child into the custody of anyone other than his or her parent or legal guardian, as indicated by the signatures on the contract. If you wish to have anyone else pick up your child, you will need to provide a signed consent form in advance, listing the dates on which this person may pick-up your child. In the event of an emergency, I will attempt to contact you and/or your spouse, or the child's legal guardian, or other adults listed on your emergency contact form for approval. In any case, if I am not familiar with the person, I will require a valid photo ID (eg. Driver's license) as proof of identification before I will release the child into their custody.

Please advise anyone who may pick-up your child not to take offence to this policy. It is simply the only way I can assure the protection of you, your child and all other parties involved.

Also if your family is experiencing a divorce or other legal situations which would affect who is allowed to pick up your child, please let me know immediately. You will also need to provide court orders or other proper legal documents indicating who is no longer allowed custody of your child. Unless these papers are provided, I will have no choice but to release your child into the custody of anyone currently on your list.



### **OPEN DOOR POLICY**

I maintain an open door policy for my parents. Parents are welcome to drop in or

call any time during regular child care hours. I would appreciate your taking into consideration my schedule when dropping in or calling and remember that visitors usually cause the children to react in an excited manner that does not normally occur when I am alone with the children. If you call during the day, please be aware that I may be busy with the children and may not be able to answer the phone. If you would leave a message, I will call you back as soon as possible. My open door policy does not mean that our doors will be kept unlocked. The door will be unlocked for arrival and departure times, but otherwise they will be locked, as we do not want "unexpected" visitors to enter without our permission or knowledge. I also don't want little ones leaving the house unsupervised.



### **HEALTH MATTERS**

I ask that you have a back-up (someone you can call if I am sick or if your child is sick). If I get sick I will let you know as quickly as possible so that you can make other arrangements for your child. I will try to call the night before, but sometimes that's impossible. If I wake up sick, I usually will call no later than 6:30am.

I will not care for a child who is feverish. If he has thrown up or had diarrhea within the last 24 hours please keep him home. If he has a green discharge from his nose he must be on an antibiotic for 24 hours before he can attend. If your child is not feeling well, do not give him Tylenol to mask the symptoms. If your child throws up the night before and seems fine the next day, he is more than likely still contagious to the others. **YOU MUST WAIT 24 HOURS.** All the children use the same toilet and washroom and they often "mouth" the same toys. The children are often affectionate with each other and it is very difficult to keep a sick child from infecting everyone else.

Illnesses are defined as:

- fever—101 or higher
- conjunctivitis (pink eye, a cold in the eye)
- chicken pox
- flu
- severe cough
- severe cold
- yellowish skin or eyes (jaundice)
- strep throat
- unusual rash
- rapid or laboured breathing
- vomiting
- diarrhea
- lice

\*\*\*any contagious illness of any sort which results in a child too ill to participate in daily activities---I have a chart outlining all communicable diseases for more information

I will not accept the child for care if any of the above symptoms are present or have been present within the last 24 hours. If the child shows any of the symptoms while in care, I will remove him from the group and notify the parent or authorized adult to pick up the child. Parents have ONE HOUR from the time of notification to pick up the child. The child may return 24 hours after a temperature has returned to normal, 24 hours after the child is no longer vomiting, or 24-48 hours (depending on the illness) after the first dose of an antibiotic. If a child receives an antibiotic for an ear infection he may return to care immediately if he has been free of other symptoms mentioned for at least 24 hours. The child is welcome when he has only a mild cold (eg. Runny nose or mild cough), but is able

to participate in the day's activities.

### **IMMUNIZATION**

Upon enrollment parents must provide documentation of their child's immunization records in accordance with the Day Nurseries Act. Children must keep current with any remaining immunizations in order to stay enrolled. These must be completed before your child can be admitted into my day care.



### **MEDICATION**

If your child is on antibiotics he continues to be contagious for 24 hours after the first dose of medication and cannot return to day care until this time period has passed. Provincial child care regulations prohibit me from giving your child medication of any kind unless you have filled out and signed Permission to Administer Form. **ALL MEDICATIONS MUST BE IN THE ORIGINAL, LABELED CONTAINER. THE LABEL SHOULD HAVE DOCTOR'S NAME, NAME OF ANTIBIOTIC, DOSAGE, CHILD'S NAME, AND EXPIRY DATE OF ANTIBIOTIC.**

### **MEDICAL EMERGENCIES**

Minor bumps and scrapes are inevitable, but I make every effort to keep your child safe through supervision and childproofing. Minor injuries will receive appropriate first aid, and if an emergency injury or illness occurs, you will be contacted immediately. If I am unable to contact either parent I will call the emergency contact numbers supplied to me to make medical decisions for the child. If necessary your child will be transported by ambulance to the nearest hospital. Parents are responsible for costs involved in emergency medical treatment, including transportation, if required.

### **DAILY PROGRAM**

7:00 to 8:00am	Arrival Time (book centre, puzzles, colouring, and TV time)
8:15 to 8:30am	tidy up and washroom
8:30 to 9:00am	morning snack
9:00 to 9:15am	circle time
9:15 to 10:15am	creatives/hands-on activities
10:15 to 10:45am	tidy up, washroom and dress for outdoors
10:45 to 11:15am	outdoor play (weather permitting)
11:15 to 11:45am	prepare and serve lunch
11:45 to 2:00pm	story and rest/quiet time
2:00 to 2:15pm	washroom
2:15 to 2:45pm	afternoon snack
2:45 to 4:00pm	dress and outdoor play
4:00 to 6:00pm	free play, dramatic play, computer, TV and departure time

Our daily program is very flexible to allow for unplanned events or other opportunities that may arise throughout the day. Some days we do not fit all this, but we try!!!!

We have a movie day once a week on Fridays. I pick the movie! We usually watch it after snack in the afternoon. Sometimes we will have a picnic on the floor with a large blanket and lots of pillows, and we eat our snack while watching the movie. This is only done as a special reward "cause we had such a good day".

We go outside everyday to play in the backyard (weather permitting). On those cold and rainy days, we will be visiting our play space downstairs with indoor shoes and long pants, for lots of active play.

Most washroom routines are not scheduled. I follow the cues of the children and diapering happens as frequently as necessary, as do visits to the toilet. We don't

wait for an hourly visit to accommodate our body's necessary functions, although I insist on regular visits to ensure that each child has opportunities to "go"....because sometimes it's difficult to remember during fun playtimes.

### **NAPS/QUIET TIME**

All children under the age of five are required by the Day Nurseries Act to have a rest time. I will provide a safe, warm, quiet place for your child to rest. Children two and older will sleep on air mattresses or sleeping bags in a quiet room. Children under the age of two will always be in a playpen. Children who wake up before the rest will be guided in finding a quiet activity to engage in that will not disturb any sleeping children. I do not wake a sleeping child during naps; if they are sleeping, I feel they need sleep.



### **MEALS**

I provide a mid-morning snack, lunch and a mid-afternoon snack. Please do not send any food or drink with your child without prior approval through the provider. If your child arrives after a snack or meal has been served, he or she will wait until the next snack/meal time to eat. Meals and snacks are served family style. Children are encouraged to use this time to share their experiences with each other. Manners are taught, and practiced during this time as well. Please check off any allergies on the chart that your child may have. If your child needs a special diet, the parents must provide the food.



### **SPECIAL OCCASIONS**

A birthday is a special event in a child's life and we like to celebrate by holding a party for each child. I will provide a cake/cupcakes and decorations. Your child will also be able to choose an item from our birthday bin-it may be a book, toy or goodie. A birthday crown will be made by your child that they can wear and take home. We would be happy to have you participate with us on that day if you would like.

We will also have a "party" at Christmas, Halloween, Valentine's Day, Thanksgiving and Easter. Mother's Day, Father's Day and Grandparents Day we also hold a tea/coffee and muffin breakfast, we hope everyone will attend!



### **PARENTS-NITE-OUT**

I offer a scheduled "Parents-nite-out" each month on a Friday night of my choice. This is a time for parents to go out and spend some quality time with each other without the need to hire a babysitter. You may leave your enrolled child in my care until 10pm on that scheduled night, free of charge. The specific day that I will offer this service will vary month to month and will be posted in the monthly newsletter. You will need to reserve a spot for your child by the Wednesday previous to the

“nite out”. I still want to remain within regulated capacity, so this will be on a first-come, first-serve basis.

Fun activities will be planned for that night, which may include board games, movies and other activities. I will also provide dinner and snack that night at my expense. While I do not charge for “Parents-nite-out”, should you abuse the privilege by not picking up your child by 10pm, the late fee policy will be in effect and I reserve the right to revoke this privilege permanently.

This is my way of thanking you and giving you some much needed time to yourselves.



### **SUPPLIES**

What your child will need everyday:

SUMMER:	2 –t-shirts	sun hat
	2 pairs of shorts	swimmers (for diapered children for pools)
	swimsuit	sunscreen
WINTER:	2 pairs of long pants	2 pairs of socks
	2 long sleeved shirts	hat/mittens/scarf
	warm boots and snowsuit	
SPRING/FALL:	rain boots and rain suit made of rubber not nylon	

NOTE: for toilet training, please have three extra outfits in each season and lots of underpants

: ALL ITEMS MUST BE LABELLED WITH YOUR CHILD'S NAME



### **DISCIPLINE POLICY**

I do not believe in spanking, slapping, smacking, yelling or hitting of any kind. This type of discipline will not be used in my home, regardless of your practices in your own home. Instead, I prefer the following discipline methods to handle any dangerous or hurtful offences:

1) For children under the age of 18 months, I find it most effective to remove the child from the situation, and redirect their attention elsewhere. Although I most likely explain to the child that the offending behaviour was inappropriate, children of this age are rarely able to fully understand what they have done. Fortunately, at this age their attention span is also usually shorter than with the older children, so simply showing them a different toy or activity usually does the job.

2) For children age 2 and over, I will alert the child to the offence by saying firmly “NO”, explaining why the behaviour is unacceptable, and offering the child the choice to behave. If the child chooses not to behave appropriately, I will first explain to the child why their behaviour is not acceptable, then I will place the child in an isolated (supervised) area to do a quiet activity, for about 2 minutes (1 minute time-out per age of the child). At the end of time-out, I will ask the child if he or she understands why they had time-out, and ask if they understand why they shouldn't do that behaviour, then ask if they are ready to play nicely again. I will also encourage the children to apologize to the other child(ren) involved, when developmentally appropriate. This method not only stops the offending behaviour, but also teaches the child consequences, responsibility and empathy in a positive

manner.

Dangerous and hurtful offences include hitting, biting, kicking, pushing, hair pulling, throwing objects at someone, climbing on an inappropriate structure, willful destruction of property, tantrum throwing and not following reasonable requests. These relatively minor offences will be handled as described above, depending upon the child's age and developmental stage.

To a point, kids will be kids---but only as long as the emotional and physical safety of all of the children in my care is protected. In the rare instance that I feel any child in my care has a serious discipline problem I will request a conference with the parent(s). If an understanding cannot be reached, I reserve the right to terminate our contract with as much notice as possible in order to guarantee the comfort and safety of the other children in my care.



### **TOUCH POLICY**

It is the policy of Le Petite Day Care to inform parents of the nature and type of routine physical contact and their children will experience while in my care. There is NO physical punishment at my day care at any time. It is my belief and practice that children need nurturing, adult physical contact for their care and healthy development. This contact can be described in three ways:

- 1) Nurturing-this includes hugs and non-intimate kisses, hand holding, gentle tickling, caring and cuddling. This type of contact is never made against the expressed wishes of the children.
- 2) Safety and guidance-this includes restraining children from harmful situations, separating physically conflicted children, directing children by gentle leading or guiding them and administering first aid to injuries.
- 3) Hygienic-this include face and hand washing, teeth brushing, assisting with bathroom duties (as appropriate to the age of the child), diaper changes, examining rashes and unusual marks, nose bleeding and assisting with or conducting necessary clothing changes.

It is also my belief that it is normal and healthy for children to express affection with their peers. This includes hugs and non-intimate kisses and hand holding. This type of contact is again never made against the expressed wishes of the children.



### **TOILET TRAINING**

When you feel your child is ready for toilet training. I ask that you begin this training at home during weekends or vacation. I will follow through and encourage your child while in my care. Toilet training will be done in a relaxed manner with cooperation of the family. I require that the child must be at least 2 ½ years old, and must be showing signs of readiness. When a child is ready, the process should go pretty quickly. The child must be kept in pull-ups at all times. Putting a child in diapers part time and pull-ups part time, can be confusing and delay the training process. Please keep in mind that the activity level can distract your child from responding to an urge to use the toilet, more so than at your home. Therefore, I will continue to use pull-ups until your child can and will announce that he/she must use the bathroom (not just at home, but here, as well) and can control his/her bladder and bowels for a few minutes beyond that announcement. Parents need to supply pull-ups, plus a couple of extra changes

of clothes each day (don't forget the socks!). During the toilet training, I ask that your child be dressed in "user friendly" clothing, as much as possible. The best items are shorts and pants with elastic waists or dresses. Try to avoid really tight clothing, pants with snaps and zippers and overalls. These are difficult for children to remove "in a hurry".

### **PETS**

We have 2 birds; Nibbles and Roxi, 1 cat; Shadow and 1 dog Dakota. The occasional time I will allow the cat to play with the children, under supervision. If your child has allergies to animals, please let me know.



### **DONATIONS**

If you have any of the following items on hand, and are willing to donate them, it would be greatly appreciated. This is not mandatory.

- dress-up clothing-costumes, jewellery, hats etc.
- old magazines for cutting and collages-we are looking for pictures that would appeal to children
- paper of any kind-brown, white, coloured, wax, foil, etc.
- miscellaneous art supplies-fabric scraps, glitter, paper plates, pipe cleaners etc.



### **PARENT INVOLVEMENT**

There will be times and ways you can get involved in your child's day care experience. You are welcome and encouraged to participate in any or all of these. Some examples of ways to be involved include:

- chaperoning on field trips
- lending objects for themes
- coming and talking to the children about your job
- helping your child at home with the concepts we are doing here
- helping to provide treats or other items for our parties
- attending your own child's birthday party.
- attending our Mother's Day, Father's Day and Grandparent's Day celebrations



### **REFERRALS**

Referrals from a client are one of the biggest compliments I can receive. As a special thank you, I offer families a free day of day care for each referral that enrolls. Your free day will be deducted from your weekly fee after the referred child has attended for four weeks.

# Le Petit Home Day Care

## Parent Handbook

